

## ENGINEERING MANAGER Riyadh, Saudi Arabia Salary ne

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Company: First Resort Global Recruitment

Location: Saudi Arabia

Category: other-general

Our client is one of the leading structural design agencies in Saudi Arabia, dealing with civil and structural engineering, industrial engineering, construction management, interior design, landscape architecture, town planning and much more. They handle a wide range of projects using the best contemporary resources and processes available right now, and their structures are designed in a way which complements the surrounding location's culture and traditions. They have an ever expanding international client base, and have been the recipient of several awards for their quality of design and architecture. They are currently looking for a skilled Engineering Manager to join their vibrant team in Riyadh, so if you think you have the right qualities and experience for this position, don't hesitate to apply.

**OVERVIEW OF ROLE:**The ideal candidate would have previous experience working as an Engineering Manager for an Architectural/Structural/Design company, and will be offered the opportunity to work with one the most respected and creative companies in its field. The Engineering Manager will work with the Contractor's Technical Manager and will report to the Project Manager.

**KEY RESPONSIBILITIES:**

- Assist the Project Manager by ensuring that all members of the Site Management Team carry out their duties in a diligent and efficient manner and in accordance with the highest professional standards
- Take action when necessary to ensure proper standards of staff conduct and discipline
- Responsible for the technical control and co-ordination of the activities of the professional disciplines
- Co-ordinate the review of the Contractor's technical submissions, shop drawings and materials submittals
- Inform the Project Manager on all matters affecting site operations
- Co-ordinate the preparation of reports on technical aspects of the works, including the Monthly Report to the Authority
- Make regular

site inspections to maintain up to date knowledge of the progress and architectural quality of the works•Attend meetings as requested by the Project Manager, and when necessary lead these meetings•Administrate and control the procurement of office consumables, stationary and arrange the maintenance of office equipments•Administer and control Site Petty Cash expenses•Direct the Administration in the keeping of staff attendance records, the preparation of Staff Movement Letters and associated procedures•Direct the preparation and submittal of the Consultant's Application for Fee PaymentKEY SKILLS:•Must have a strong ability of creating and maintaining interpersonal relationships•Must show initiative and be able to solve problems•Dynamic and enthusiastic•Have self-confidence and the ability to work under pressure•Able to adapt quickly to changeESSENTIAL REQUIREMENTS:•Degree in relevant field•Minimum of 20 years experience in an Engineering Manager position•Must have an excellent command of the English languageBENEFITS:•Salary open to negotiation depending on experience•Excellent benefits package includes high quality transport and accommodation allowance•Visa arranged

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