

FEMALE COMMIS

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Company: John Clements Consultants, Inc

Location: Saudi Arabia

Category: other-general

Main Duties and responsibilities:

Customer Service

Provides a courteous and professional service at all times.

Handles guest and Associate enquiries in a courteous and efficient manner, reporting complaints or problems if no immediate solution can be found, whilst providing a prompt follow-up.

Maintains positive guest and colleague interactions with good working relationships.

Operational

Ensures that all company minimum brand standards have been implemented.

Work closely with other Associates in a supportive and flexible manner, focusing on the overall success of the hotel and the satisfaction of hotel guests.

Washes, peels, cuts, and seeds vegetables and fruits.

Cleans, cuts, and grinds meats, poultry, and seafood.

Dips food items in crumbs, flour, and batter to bread them.

Stirs and strains soups and sauces.

Weighs and measures designated ingredients.

Carries pans, kettles, and trays of food to and from workstations, stove, and refrigerator.

Stores foods in designated areas.

Cleans work areas, equipment and utensils, segregates and removes garbage

Distributes supplies, utensils, and portable equipment.

Carves various cooked meats.

Assists in quality control of items.

Sets up buffet presentations.

I Embrace all our Values in delivering Advancing Care through the power of Empathy to all Stakeholders

Support and embraces the “House of Hyatt” and aligned goals to the Strategic priorities of the Company.

Other Duties

Ensures high standards of personal presentation and grooming.

Responds to changes in the Food and Beverage function as dictated by the industry, company and hotel.

Reads the hotel's Associate Handbook and has an understanding of and adheres to the hotel's rules and regulations and in particular, the policies and procedures relating to fire, hygiene, health and safety.

Attends training sessions and meetings as and when required.

Carries out any other reasonable duties and responsibilities as assigned.

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