

Saudi Arabia Jobs Expertini®

HR Consultant

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Company: Oracle

Location: Saudi Arabia

Category: business-and-financial-operations

The role will provide HR expertise and operational support to managers and employees at Oracle Saudi and Upper Gulf Counties. This includes implementing HR programs, advising on employment law issues, running projects as well as coaching and counseling of managers and employees.

The role is based in Saudi – Riyadh city. The senior HR Consultant will report to the HR Leader in Saudi and be part of Oracle's MEA HR team.

MAIN RESPONSIBILITIES:

- Deliver a professional frontline HR support, communication and guidance in line with local law, Oracle policies and procedures
- Advice and support local and remote (foreign based) managers on people matters and all activities associated with their employees during employment – for example onboarding, transfers, promotions, leave of absence, and performance management
- Guidance to all levels of employees on HR related matters
- Coordinate local HR activities with Oracle's international HR Business Partners and HR expert teams such as Talent Acquisition, Compensation & Benefits, Global Mobility and HR Services teams
- Drive local implementation of change projects and activities

PROFILE:

- University Degree in Human Resources or equivalent
- Minimum 2 years of experience in relevant HR professional position
- Solid knowledge of Saudi & Upper Gulf employment law

- Proactive and able to work independently
- Positive person who enjoys working in a complex and changing environment
- Superior collaboration and communication skills
- Administrative flair and affinity for processes and systems
- Excellent written and spoken Arabic and English is a mandatory requirement

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