

Site Accountant

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Company: SSC Egypt

Location: Saudi Arabia

Category: business-and-financial-operations

Financial Management:

Maintain accurate and up-to-date financial records for the site.

Oversee day-to-day financial transactions, including accounts payable and receivable.

Ensure adherence to financial policies, procedures, and regulatory requirements.

Budgeting and Forecasting:

Assist in the preparation and monitoring of the site's budget.

Provide support in forecasting financial performance and identifying areas for improvement.

Reporting:

Generate regular financial reports for site management.

Analyze financial data to provide insights and recommendations for optimizing financial performance.

Payroll Processing:

Coordinate with the HR department to ensure accurate and timely processing of payroll.

Verify employee time records and deductions.

Auditing and Compliance:

Collaborate with internal and external auditors to facilitate audits.

Ensure compliance with local and national financial regulations and standards.

Financial Analysis:

Conduct variance analysis to identify discrepancies and areas for improvement.

Provide financial analysis to support strategic decision-making.

Requirements

Educational Background:

Bachelor's degree in Accounting, Finance, or a related field.

Professional certification (e.g., CPA) is a plus.

Experience:

Proven experience in accounting or finance roles, preferably with experience in site-level financial management.

Skills:

Strong understanding of accounting principles and financial reporting.

Proficient in using accounting software and Microsoft Excel.

Excellent analytical and problem-solving skills.

Communication:

Strong verbal and written communication skills.

Ability to present financial information to non-financial stakeholders.

Attention to Detail:

Meticulous attention to detail and accuracy in financial record-keeping.

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